

# WESTWOOD ENVIRONMENTAL ADVISORY COMMITTEE

## Westwood EAC Monthly Meeting Minutes January 2016

**Meeting Date:** January 25<sup>th</sup>, 2016

**Meeting Location:** Westwood Borough Hall

### **Meeting Opening & Roll Call**

Monthly Environmental Advisory Committee (EAC) Meeting was called to order at 1930 EST by Mr. Waugh, Chair of EAC... "This meeting, which conforms to the OPEN PUBLIC MEETINGS LAW, CHAPTER 231, PUBLIC LAWS OF 1975, is a regular Environmental Committee meeting. Notices have been filed with our local official newspapers and posted on the Municipal Bulletin Board"

Roll Call			
		<u>Present</u>	<u>Absent</u>
Michael Waugh, Chair	(MW)	X	
Boniface Kiamue,	(BK)	X	
Christine Blaney	(CB)		X
Peter Grefrath, Committee Liaison	(PG)	X	
Joseph Helmy	(JH)	X	
Heidi Sandiford	(HS)	X	
Wilhelm Wang, Minutes, Secretary-Elect	(WW)	X	

### **Public Forum**

None present

### **Passing of the Minutes**

December meeting minutes were reviewed and is attached with this minutes.

### **Committee Liaison's Report**

Mr. Grefrath provided updates on the following to the EAC:

- Highlights of EAC 2015 accomplishment were reported to the Council
- Announcement of the rain garden project was made public -  
EAC discussed Rain Garden project and recognized that Bergen Swan has offered assistance. Any further comments and inquiries on the Rain Garden project is to be directed to project champion Christine.

### **Old Business**

#### **Rain Garden:**

Purchase Order was issued and sent to Rutgers to initiate design and construction.

EAC Champion: CB

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### Community Garden:

Community Garden starts accepting application for the 2016 growing season.

EAC Champion: MW

### Westwood Farmer's Market:

Continues to open Saturdays from 0900 to 1400 at Westwood Community Center. Also, neighbor complaint on noise during early morning market opening was noted.

EAC Champion: (BK)

**Action:** PG to confirm with Borough Administrator for 2016 start date of outdoor Farmer's Market.

### Borough Sustainable Procurement Policy:

Following EAC decision to seek Council's approval of the draft Policy Statement in December, comment was received from Borough CFO for EAC to also consider an earlier longer version of the Policy.

**Action:** WW is to prepare 1) a one-page Policy Statement, and 2) a Mission Statement as the framework for implementation of the Policy for EAC review and action.

### New Business

#### Motion to Nominate Chairperson and Secretary

An action by the Committee to elect Chairperson and Secretary for the new year was called and motion was made nominating Mr. Waugh to a continuing second term as the Chair of the Committee and Mr. Wang as the Secretary. Committee members present voted approving the motion as documented below.

Member	Moved	Second	Ayes	Nays	Absent	Abstain
Blaney					✓	
Grefrath	✓		✓			
Helmy			✓			
Kiamue		✓	✓			
Sandiford			✓			
Wang			✓			
Waugh			✓			

### Green Screen

Green screen showing is to be offered at Westwood Theater. No specific schedule has been proposed. Discussion is postponed to the next EAC meeting.

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### Assignment of Champion to Team

Communication Garden	M. Waugh
Rain Garden	C. Blaney
Westwood Pride Day (June 5 <sup>th</sup> )	J. Helmy
Green Purchasing	W. Wang
Green Screen	M. Waugh
Anti-Idling Ordinance Commitment	B. Kiamue
Diversions/Reduction of Single-Use Polystyrene Containers and/or Polyethylene Bags from Municipal Waste Stream	H. Sandiford
Solar-Powered Community Board	Postponed
Identification and Reporting of Environmentally Challenged Areas in the Borough	All

### Ideas on Work Items for 2016

The following suggestions of work items for Committee to take on in 2016 were proposed:

- Develop Outreach Program to Advance Community Environmental Awareness
- Promote Borough's Current Anti-Idling Ordinance/Commitment
- Explore Actions to Discourage or Divert Disposal of Single-Use Plastic Bags as well as Polystyrene Foam Cups and Food Containers from Municipal Solid Waste Stream
- Identify Additional "Green Infra-Structure" Projects in the Borough
- Organize an Inaugural Westwood Earth Day Event – April 22, 2016
- Community Universal and Electronic Waste Collection and Disposition Process

### ***Action: ALL***

Review ideas above and prepare for discussions in the next Committee Meeting

**Next Meeting** – Monday, February 29<sup>th</sup>, 2016 Borough Hall at 1930.

### Upcoming 2016 Meetings as Scheduled:

March 21 <sup>st</sup> ,	April 18 <sup>th</sup> ,	May 16 <sup>th</sup> ,	June 20 <sup>th</sup> ,
July 18 <sup>th</sup> (if scheduled),	August – No meeting	September 19 <sup>th</sup> ,	October 17 <sup>th</sup> ,
November 21 <sup>st</sup> ,	December 19 <sup>th</sup>		

**Meeting adjourned by the Chair and seconded by the Secretary promptly at 2045.**